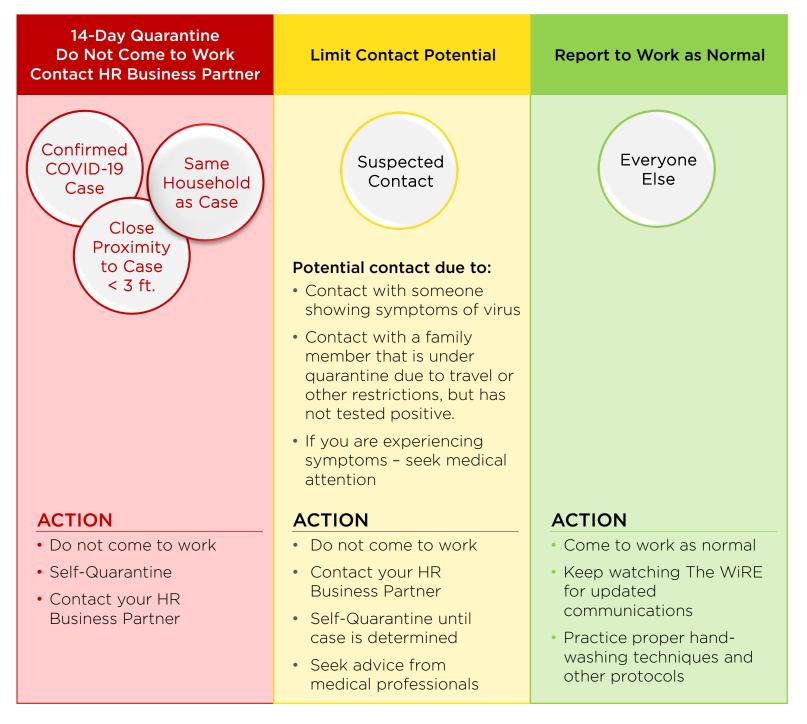


## Coronavirus Attendance Quick Reference Sheet

Thank you all for your increased focus on health and safety procedures in recent weeks. The situation surrounding the coronavirus can cause additional stress and we appreciate your ongoing efforts to minimize anxiety and keep yourselves and your coworkers healthy.

This is a Quick Reference Sheet to help you make the right decisions for you, in line with our coronavirus protocols. As always, if you have specific questions or a specific situation, contact your HR Business Partner.



We continue to monitor the situation and take appropriate action as needed. Keep watching The WiRE for regular updates to protocols.